VAN DRIVER EDUCATION REQUEST

APPLICATION PROCESS:
1. **Complete Van Driver Education Request form.**
2. **You must meet driver requirements. You will be notified via email regarding the decision**
3. **If approved, you will receive a link via MCLA email for a web-based program you must successfully complete.**
4. **Upon successful completion of web based program, you will receive a certificate via MCLA email. Present this certificate to Public Safety to schedule and complete your road test.**

Name (first, middle initial, last)		Campus Email Address:	
D.O.B.	SS#	Contact Phone#	
Home Address:			
City		State	Zip
Campus Address:		Phone extension:	

Name, how it appears on drivers license:		What group or organization are you driving for?	
Drivers License #		State issued	
Date drivers license issued:	Date expires:	How many years driving experience?	

List any and all driving citations
(Do not list parking tickets)

Date of citation	Town/State citation occurred.	Reason of citation?

When you present your course certificate to us, you will be able to set up the driving test to complete your Van driver education requirements. The times and days available are dependent on officers' availability.

To cancel a scheduled road test appointment, you must call 5 hours prior to the scheduled time. Failure to do so will result in rescheduling of the road test portion at a time convenient to the Public Safety Department.