MASSACHUSETTS COLLEGE OF LIBERAL ARTS Request for Off-Campus Study Approval

Student's major Department Chairperson: Date Registrar: Date *Special Program Approval Date		Student A #:						
Last semester attended (MCLA):	Name:							
Address of college to be attended:								<u></u>
Semester / Term attending:	Name o	f college to be a	attended:					
Permanent home address:	Address	of college to be	e attended:					<u> </u>
Home telephone number: ()	Semeste	_						
I wish to enroll in the following course(s): course description MUST accompany all courses listed below and I have attached a description for each course listed below. To be completed by the Office of Academic Affairs/Advising Services COURSE TITLE CR. CORE MCLA EQUIV. HRS AFFAIRS/ADVISING SERVICES COURSE TITLE CR. CORE MCLA EQUIV. HRS AFFAIRS/ADVISING SERVICES I understand that it is my responsibility to submit an official transcript to the Registrar's Office. All courses will be evaluated in accordance with the Massachusetts College of Liberal Arts transfer policy. An overall GPA of 2.0 is required for any credits to transfer to MCLA. Please note that credits (not grades) are transferred to MCLA only for courses in which a grade of C- or higher was earned. I further understand that I must complete at least 45 credits at MCLA to be eligible to receive a degree from MCLA. Student Signature: Date *Special Program Approval Date *Special Program Approval Date *Special Program Approval	Perman	ent home addre	ess:					
To be completed by student To be completed by the Office of Academic Affairs/Advising Services COURSE COURSE TITLE CR CORE MCLA EQUIV. HRS AFFAIRS/ADVISING SERVICES COURSE TITLE CR EQUIV. HRS AFFAIRS/ADVISING SERVICES I understand that it is my responsibility to submit an official transcript to the Registrar's Office. All courses will be evaluated in accordance with the Massachusetts College of Liberal Arts transfer policy. An overall GPA of 2.0 is required for any credits to transfer to MCLA. Please note that credits (not grades) are transferred to MCLA only for courses in which are grade of C- or higher was earned. I further understand that I must complete at least 45 credits at MCLA to be eligible to receive a degree from MCLA. Student Signature: Date Student's major Department Chairperson: Date "Special Program Approval Date "Special Program Approval Date "Special Program Approval Date "Special Program Approval Date "Date "Date								
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^{*}For students enrolled in special programs ie: Study Abroad, Minor Programs, etc.