

**MASSACHUSETTS COLLEGE OF  
LIBERAL ARTS FOUNDATION, INC.**  
(a component unit of Massachusetts College of Liberal Arts)

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**FINANCIAL STATEMENTS**

**JUNE 30, 2019**

**MASSACHUSETTS COLLEGE OF LIBERAL ARTS  
FOUNDATION, INC.**

**(a component unit of Massachusetts College of Liberal Arts)**

**Financial Statements**

**June 30, 2019 and 2018**

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## **INDEPENDENT AUDITORS' REPORT**

To the Board of Directors of  
Massachusetts College of Liberal Arts Foundation, Inc.  
North Adams, Massachusetts

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Massachusetts College of Liberal Arts Foundation, Inc. (a component unit of the Massachusetts College of Liberal Arts) (the "Foundation"), which comprise the statements of financial position as of June 30, 2019 and 2018, the related statements of activities and changes in net assets, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Foundation as of June 30, 2019 and 2018, and the changes in its net assets, functional expenses and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 14, 2019 on our consideration of the Foundation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Foundation's internal control over financial reporting and compliance.

**Emphasis of Matter**

As discussed in Note 2 to the financial statements, the Massachusetts College of Liberal Art Foundation, Inc. adopted Accounting Standards Update 2016-14, *Presentation of Financial Statements of Not-for-Profit Entities*. Our opinion is not modified with respect to this matter.



**Certified Public Accountants  
Braintree, Massachusetts**

September 14, 2019

**MASSACHUSETTS COLLEGE OF LIBERAL ARTS  
FOUNDATION, INC.**

**(a component unit of Massachusetts College of Liberal Arts)**

**Statements of Financial Position**

**June 30, 2019 and 2018**

# MASSACHUSETTS COLLEGE OF LIBERAL ARTS FOUNDATION, INC.

(a component unit of Massachusetts College of Liberal Arts)

## Statements of Financial Position

June 30,

### Assets

	<u>2019</u>	<u>2018</u>
<b>Current Assets:</b>		
Cash and equivalents	\$ 1,806,440	\$ 1,628,783
Investments	12,984,119	12,400,277
Unconditional promises to give	495,353	521,487
Prepaid expenses	<u>24,739</u>	<u>25,497</u>
<b>Total Current Assets</b>	<u>15,310,651</u>	<u>14,576,044</u>
<b>Property and Equipment, net</b>	<u>1,864,380</u>	<u>1,870,114</u>
<b>Other Assets:</b>		
Unconditional promises to give, net of current portion	2,332,280	2,603,565
Other assets	<u>5,182</u>	<u>5,722</u>
<b>Total Other Assets</b>	<u>2,337,462</u>	<u>2,609,287</u>
<b>Total Assets</b>	<u>\$ 19,512,493</u>	<u>\$ 19,055,445</u>

*The accompanying notes are an integral part of the financial statements.*

## Liabilities and Net Assets

	<u>2019</u>	<u>2018</u>
<b>Current Liabilities:</b>		
Current portion of long-term debt	\$ 60,422	\$ 65,330
Current portion of charitable gift annuity liability	2,250	2,250
Accounts payable and accrued expenses	185	4,485
Due to Massachusetts College of Liberal Arts	<u>64,852</u>	<u>143,686</u>
<b>Total Current Liabilities</b>	<u>127,709</u>	<u>215,751</u>
<b>Long-Term Liability:</b>		
Long-term debt, net of current portion	640,513	717,013
Charitable gift annuity liability, net of current portion	<u>26,823</u>	<u>29,073</u>
<b>Total Long-Term Liabilities</b>	<u>667,336</u>	<u>746,086</u>
<b>Total Liabilities</b>	<u>795,045</u>	<u>961,837</u>
<b>Net Assets:</b>		
Without donor restrictions:		
Board designated	753,133	740,864
Undesignated	1,504,170	1,558,525
With donor restrictions	<u>16,460,145</u>	<u>15,794,219</u>
<b>Total Net Assets</b>	<u>18,717,448</u>	<u>18,093,608</u>
<b>Total Liabilities and Net Assets</b>	<u>\$ 19,512,493</u>	<u>\$ 19,055,445</u>

**MASSACHUSETTS COLLEGE OF LIBERAL ARTS  
FOUNDATION, INC.**

(a component unit of Massachusetts College of Liberal Arts)

**Statement of Activities and Changes in Net Assets**

**For the Year Ended June 30, 2019**

	<u>Without Donor Restrictions</u>	<u>With Donor Restricted</u>	<u>Total</u>
<b>Support and Revenues:</b>			
Contributions and grants	\$ 656,266	\$ 662,748	\$ 1,319,014
Special events	20,008	-	20,008
Contributed services	91,496	-	91,496
Investment return	41,801	727,644	769,445
Rental income	189,632	-	189,632
Net assets released from restrictions	<u>724,466</u>	<u>(724,466)</u>	<u>-</u>
<b>Total Support and Revenues</b>	<u>1,723,669</u>	<u>665,926</u>	<u>2,389,595</u>
<b>Contributions, Scholarships and Expenses:</b>			
Program services	1,435,925	-	1,435,925
Administrative expenses	249,369	-	249,369
Fundraising	<u>80,461</u>	<u>-</u>	<u>80,461</u>
<b>Total Contributions, Scholarships and Expenses:</b>	<u>1,765,755</u>	<u>-</u>	<u>1,765,755</u>
<b>Changes in Net Assets</b>	<b>(42,086)</b>	<b>665,926</b>	<b>623,840</b>
Net Assets, Beginning of Year	<u>2,299,389</u>	<u>15,794,219</u>	<u>18,093,608</u>
<b>Net Assets, End of Year</b>	<u><b>\$ 2,257,303</b></u>	<u><b>\$ 16,460,145</b></u>	<u><b>\$ 18,717,448</b></u>

*The accompanying notes are an integral part of the financial statements.*

**MASSACHUSETTS COLLEGE OF LIBERAL ARTS  
FOUNDATION, INC.**

(a component unit of Massachusetts College of Liberal Arts)

**Statement of Activities and Changes in Net Assets**

**For the Year Ended June 30, 2018**

	<u>Without Donor Restrictions</u>	<u>With Donor Restricted</u>	<u>Total</u>
<b>Support and Revenues:</b>			
Contributions and grants	\$ 582,650	\$ 529,158	\$ 1,111,808
Special events	17,880	-	17,880
Contributed services	99,403	-	99,403
Investment return	70,946	922,857	993,803
Rental income	189,631	-	189,631
Net assets released from restrictions	<u>1,048,236</u>	<u>(1,048,236)</u>	<u>-</u>
<b>Total Support and Revenues</b>	<u>2,008,746</u>	<u>403,779</u>	<u>2,412,525</u>
<b>Contributions, Scholarships and Expenses:</b>			
Program services	1,410,480	-	1,410,480
Administrative expenses	254,462	-	254,462
Fundraising	<u>98,452</u>	<u>-</u>	<u>98,452</u>
<b>Total Contributions, Scholarships and Expenses:</b>	<u>1,763,394</u>	<u>-</u>	<u>1,763,394</u>
<b>Changes in Net Assets</b>	245,352	403,779	649,131
Net Assets, Beginning of Year	<u>2,054,037</u>	<u>15,390,440</u>	<u>17,444,477</u>
<b>Net Assets, End of Year</b>	<u>\$ 2,299,389</u>	<u>\$ 15,794,219</u>	<u>\$ 18,093,608</u>

*The accompanying notes are an integral part of the financial statements.*

**MASSACHUSETTS COLLEGE OF LIBERAL ARTS  
FOUNDATION, INC.**

(a component unit of Massachusetts College of Liberal Arts)

**Statement of Functional Expenses**

**For the Year Ended June 30, 2019  
(with comparative totals for 2018)**

	2019				2018			
	<u>Program Services</u>	<u>Management and General</u>	<u>Fundraising</u>	<u>Total</u>	<u>Program Services</u>	<u>Management and General</u>	<u>Fundraising</u>	<u>Total</u>
<b>Contributions, Scholarships and Expenses:</b>								
Contributions to Massachusetts								
College of Liberal Arts (MCLA)	\$ 1,024,445	\$ -	\$ -	\$ 1,024,445	\$ 1,001,463	\$ -	\$ -	\$ 1,001,463
Scholarships for benefits of								
MCLA students	411,480	-	-	411,480	409,017	-	-	409,017
Contributed services	-	91,496	-	91,496	-	99,403	-	99,403
Depreciation	-	69,565	-	69,565	-	67,384	-	67,384
Subscriptions, dues and fees	-	9,302	30,748	40,050	-	8,704	24,351	33,055
Interest	-	34,398	-	34,398	-	33,108	-	33,108
Professional fees	-	11,500	22,500	34,000	-	11,100	650	11,750
Special events	-	-	19,893	19,893	-	-	24,484	24,484
Insurance	-	16,109	-	16,109	-	14,092	-	14,092
Office Expenses	-	5,559	2,628	8,187	-	4,452	3,906	8,358
Conferences, meetings and events	-	5,838	1,502	7,340	-	2,876	9,947	12,823
Advertising and promotion	-	1,977	3,178	5,155	-	789	34,505	35,294
Repairs and maintenance	-	3,227	-	3,227	-	12,554	-	12,554
Travel	-	398	12	410	-	-	609	609
	<u>\$ 1,435,925</u>	<u>\$ 249,369</u>	<u>\$ 80,461</u>	<u>\$ 1,765,755</u>	<u>\$ 1,410,480</u>	<u>\$ 254,462</u>	<u>\$ 98,452</u>	<u>\$ 1,763,394</u>

The accompanying notes are an integral part of the financial statements.

**MASSACHUSETTS COLLEGE OF LIBERAL ARTS  
FOUNDATION, INC.**

(a component unit of Massachusetts College of Liberal Arts)

**Statements of Cash Flows**

**For the Years Ended June 30,**

	<u>2019</u>	<u>2018</u>
<b>Cash Flows from Operating Activities:</b>		
Changes in net assets	<u>\$ 623,840</u>	<u>\$ 649,131</u>
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation	69,565	67,384
Investment returns	(509,839)	(795,142)
Changes in assets and liabilities:		
Prepaid expenses and other assets	1,298	(6,788)
Unconditional promises to give	297,419	436,946
Accounts payable and accrued expenses	(4,300)	(3,146)
Due to Massachusetts College of Liberal Arts	<u>(78,834)</u>	<u>86,785</u>
Net Adjustments	<u>(224,691)</u>	<u>(213,961)</u>
Net Cash Provided by Operating Activities	<u>399,149</u>	<u>435,170</u>
<b>Cash Flows from Investing Activities:</b>		
Purchase of property and equipment	(63,831)	(57,439)
Purchase of investments	(2,274,677)	(971,189)
Proceeds from sale of investments	<u>2,200,674</u>	<u>888,428</u>
Net Cash Applied to Investing Activities	<u>(137,834)</u>	<u>(140,200)</u>
<b>Cash Flows from Financing Activities:</b>		
Payments on long-term debt	(81,408)	(65,353)
Payments on charitable gift annuity	<u>(2,250)</u>	<u>(2,251)</u>
Net Cash Applied to Financing Activities	<u>(83,658)</u>	<u>(67,604)</u>
<b>Net Increase in Cash and Equivalents</b>	<b>177,657</b>	<b>227,366</b>
Cash and Equivalents, Beginning of Year	<u>1,628,783</u>	<u>1,401,417</u>
<b>Cash and Equivalents, End of Year</b>	<u><b>\$ 1,806,440</b></u>	<u><b>\$ 1,628,783</b></u>

*The accompanying notes are an integral part of the financial statements.*

# MASSACHUSETTS COLLEGE OF LIBERAL ARTS FOUNDATION, INC.

(a component unit of Massachusetts College of Liberal Arts)

## Notes to the Financial Statements

June 30, 2019 and 2018

Note 1 - **Organization**

The Massachusetts College of Liberal Arts Foundation, Inc. (the "Foundation") is a not-for-profit organization, whose purpose is to solicit and receive funds for aiding and participating in the development and improvement of the Massachusetts College of Liberal Arts (the "College"). In addition, the Foundation provides scholarships and financial aid to students attending the College. The purposes of the Foundation are promoted through educational and research programs directed towards individuals, organizations (private and governmental) and the community. The Foundation operates primarily in Massachusetts and receives most of its revenues from donations.

Note 2 - **Summary of Significant Accounting Policies**

*Basis of Presentation and Accounting*

The accompanying financial statements have been prepared utilizing the accrual basis of accounting in accordance with generally accepted accounting principles in the United States of America which requires the Foundation to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions – Net assets that are not subject to donor-imposed restrictions and may be expensed for any purpose in performing the objectives of the Foundation. These net assets may be used at the discretion of the Foundation's management and Board of Directors.

Net assets with donor restrictions – Net assets subject to stipulations imposed by donors and grantors. Some restrictions are temporary in nature; those restrictions will be met by actions of the Foundation or by the passage of time. Other restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without restrictions in the statement of activities. Restricted contributions in which the restrictions are met in the same year are reported as without donor restrictions revenue.

# MASSACHUSETTS COLLEGE OF LIBERAL ARTS FOUNDATION, INC.

(a component unit of Massachusetts College of Liberal Arts)

## Notes to the Financial Statements

June 30, 2019 and 2018

Note 2 - **Summary of Significant Accounting Policies - Continued**

*Measure of Operations*

The statements of activities report all changes in net assets, including changes in net assets from operating and nonoperating activities. Operating activities consist of those items attributable to the Foundation's ongoing purpose and the return earned on investments. Nonoperating activities are limited to activities considered to be of a more unusual or nonrecurring nature.

*Use of Estimates*

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions about future events. These estimates and assumptions affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, as well as reported amounts of revenues and expenses during the reporting period. Management evaluates the estimates and assumptions on an ongoing basis using historical experience and other factors that management believes to be reasonable under the circumstances. Adjustments to estimates and assumptions are made as facts and circumstances require. As future events and their effects cannot be determined with certainty, actual results may differ from the estimates used in preparing the accompanying financial statements. Significant estimates and assumptions are required as part of determining the present value of unconditional promises to give, allowance for doubtful accounts, estimating depreciation, and valuing the annuity payable.

*Cash and Equivalents*

The Foundation considers all highly liquid instruments with an original maturity of three months or less to be cash equivalents. Certain banking institutions that hold the Foundation's funds, obtained specific depository insurance to mitigate the Foundation's credit risk associated with funds deposited in excess of federally insured levels. At June 30, 2019 and 2018, the entire carrying amount of the Foundation's deposits was insured by specific depository insurance.

**MASSACHUSETTS COLLEGE OF LIBERAL ARTS  
FOUNDATION, INC.**  
(a component unit of Massachusetts College of Liberal Arts)

**Notes to the Financial Statements**

**June 30, 2019 and 2018**

Note 2 - **Summary of Significant Accounting Policies - Continued**

*Investments*

Investments are reported at cost, if purchased, or at fair value, if donated. Thereafter, investments are reported at their fair values in the statements of financial position, and changes in fair value are reported as investment return in the statements of activities.

Purchases and sales of securities are reflected on a trade-date basis. Gains and losses on sales of securities are based on average cost and are recorded in the statements of activities in the period in which the securities are sold. Interest is recorded when earned. Dividends are accrued as of the ex-dividend date.

*Unconditional Promises to Give*

Unconditional promises to give are recorded when made and considered to be available for unrestricted use unless specifically restricted by the donor. A present value is determined on all promises when it is determined the promise will not be received within a year, or it cannot be determined when it will be received. As of June 30, 2019 and 2018, management has concluded an allowance for doubtful accounts is not required.

*Property and Equipment*

Purchased property and equipment are capitalized at cost. Donations of property and equipment are recorded as contributions at their estimated fair value. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to purchase property and equipment are reported as restricted contributions. Absent donor-imposed restrictions regarding how long those donated assets must be maintained, the Foundation considers them to be unrestricted assets when they are first placed in service as instructed by the donor. Equipment is depreciated using the straight-line method. The costs of normal maintenance and repairs that do not add value or materially extend the useful life of the asset are expensed as incurred.

**MASSACHUSETTS COLLEGE OF LIBERAL ARTS  
FOUNDATION, INC.**  
**(a component unit of Massachusetts College of Liberal Arts)**

**Notes to the Financial Statements**

**June 30, 2019 and 2018**

Note 2 - **Summary of Significant Accounting Policies - Continued**

*Income Taxes*

Accounting principles generally accepted in the United States of America require an entity to assess the probability that a tax position has a “more likely than not” sustainability after review by tax authorities. If a tax position is deemed not to meet this threshold, any unrecognized tax benefits and costs are estimated and recognized. Tax returns are routinely open for review by the tax authorities for three years from their due date. In certain circumstances, the statute of limitations may remain open indefinitely. As a not-for-profit entity exempt from income taxes, the Foundation may, however, be subject to tax on unrelated business income.

The Foundation has been notified by the Internal Revenue Service that it meets the qualifications to be classified as a tax-exempt entity under section 501(c)(3) of the Internal Revenue Code. However, rental income from debt-financed property is not directly related to the Organization’s tax-exempt purpose and is subject to federal and state taxation as unrelated business income. The Foundation paid no income taxes for such unrelated business income in 2019 and 2018.

*Endowment Funds*

Massachusetts law requires not-for-profit organizations and other entities that receive donor contributions to operate in conformity with its enacted version of the Uniform Prudent Management of Institutional Funds Act (“UPMIFA”). In the absence of overriding explicit donor stipulations, UPMIFA prescribes guidelines for expenditures of donor-restricted funds and focuses on the prudent spending of the entire donor-restricted fund, including accumulated earnings, rather than the historical dollar concept. UPMIFA’s requirement that amounts may be appropriated for expenditure only after careful consideration of the seven factors outlined in its spending guidelines is bolstered by its intent to have the governing board of the organization make its decisions in light of the donor’s intended purpose of the endowment fund, stipulated or otherwise.

**MASSACHUSETTS COLLEGE OF LIBERAL ARTS  
FOUNDATION, INC.**  
**(a component unit of Massachusetts College of Liberal Arts)**

**Notes to the Financial Statements**

**June 30, 2019 and 2018**

Note 2 - **Summary of Significant Accounting Policies - Continued**

*Endowment Funds - Continued*

UPMIFA requires donor-restricted funds to be classified in accordance with their restrictions. Gains on endowment funds and other amounts permitted to be disbursed in accordance with the donors' stipulations must be classified as with donor restrictions until approved for expenditure by the organization. Earnings on endowment funds that have not yet been specifically approved for expenditure, but will be, must also be classified as with donor restrictions until approved for expenditure by the organization. Unconditional promises to give that are restricted by donors for investment in perpetuity are not considered endowment net assets until the proceeds have been received and added to the investments held for endowments. These assets are still classified as with donor restrictions net assets. Net unconditional promises to give of \$2,827,623 and \$3,125,043 are recorded as with donor restrictions at June 30, 2019 and 2018, respectively.

The Foundation's board classifies donor-restricted funds and earnings thereon in accordance with applicable state law as interpreted by the Attorney General. Endowment fund assets are appropriated for expenditure in accordance with the directions and/or intent of the donor. Unrealized losses that reduce fair value to an amount below the donated value are charged to without donor restrictions net assets. Unrealized gains will be classified as without donor restrictions to the extent fair value gains equals donated cost, at which time unrealized gains will be classified in accordance with the Foundation's spending policy.

The Foundation's investment policy for endowment funds is intended to preserve capital to the extent possible and provides a reasonably predictable stream of revenue to provide appropriate funding to the programs supported by endowment funds.

As of both June 30, 2019 and 2018, the Foundation did not have endowment funds with an aggregated fair value less than donor-stipulated levels. These would be commonly referred to as "underwater".

*Charitable Gift Annuity*

Under charitable gift annuity contracts, the Foundation receives irrevocable title to contributed assets and agrees to make fixed-period payments over the remaining life of the donor and secondary beneficiary. Contributed assets are recorded at fair value at the date of receipt and a liability is established for the present value of future annuity payments. The assets to fund these liabilities are maintained in separate accounts and are included in investments on the Statement of Financial Position.

# MASSACHUSETTS COLLEGE OF LIBERAL ARTS FOUNDATION, INC.

(a component unit of Massachusetts College of Liberal Arts)

## Notes to the Financial Statements

June 30, 2019 and 2018

Note 2 - **Summary of Significant Accounting Policies - Continued**

*Charitable Gift Annuity - Continued*

At the date the annuity is entered into, the excess of contributed assets over the annuity liability is recorded as unrestricted contribution revenue. Any subsequent gain or loss resulting from the computation of the liability for the present value of future annuity payments performed on an annual basis is recorded as without donor restrictions change in the value of charitable gift annuities.

Upon termination of the annuity contract, any remaining liability is recognized as change in value of charitable gift annuities on the Statement of Activities and Change in Net Assets.

*In-Kind Support*

Donated materials are recorded at fair market value as both revenue and expense in the statement of activities and changes in net assets. The Foundation receives a significant amount of contributed time from volunteers that does not meet the requirements of a monetary contribution and accordingly, the value of these services has not been reflected in these financial statements.

*Functional Allocations of Expenses*

Expenses are categorized by program services, management and general or fundraising on a direct identification basis, where practical, and on a percentage allocation basis based on management's judgement. A variety of cost allocation techniques are used such as time and effort, and square footage.

*Adoption of New Accounting Pronouncement*

*Not-for-Profit Entities – Presentation of Financial Statements for Not-for-Profit Entities* – The Financial Accounting Standards Board (“FASB”) issued Accounting Standards Update (“ASU”) 2016-14. The adoption of this pronouncement had a material effect on the presentation of the financial statements but did not necessitate an adjustment to total net assets of prior periods or operations of the current period. The pronouncement changes the net asset classification and investment return and enhances the disclosures for information about liquidity and availability of resources and expenses. The ASU has been applied retrospectively to all periods presented.

**MASSACHUSETTS COLLEGE OF LIBERAL ARTS  
FOUNDATION, INC.**  
**(a component unit of Massachusetts College of Liberal Arts)**

**Notes to the Financial Statements**

**June 30, 2019 and 2018**

Note 2 - **Summary of Significant Accounting Policies - Continued**

*New Accounting Pronouncement*

FASB issued ASU 2016-02 *Leases* and additional ASUs containing modifications to ASU 2016-02. It is effective for periods beginning after December 15, 2019 for non-public companies. A proposal for a one year delay is currently in exposure draft. Implementation of this standard will require lessees to recognize on their balance sheet the rights and obligations resulting from leases categorized as operating leases as assets and liabilities. It provides for an election on leases with terms of less than twelve months to be excluded from this standard. Management is in the process of evaluating these standards and has not yet determined the impact on the financial statements.

ASU 2018-08, *Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made*, an amendment to Topic 958 - Not for Profit Entities was issued by FASB in June 2018. The purpose of this amendment is to provide guidance in determining whether resource providers and resource recipients are participating in an exchange transaction, or if the transfer of funds is a contribution, by evaluating whether the resource provider is receiving commensurate value in return for the resources transferred. The amendments in this update should be applied on a modified prospective basis, however, retrospective application is permitted. For resource recipients involved in public markets, including over-the-counter exchanges, the amendments are effective for periods beginning after June 15, 2018. For all other resource recipient entities, it is effective for annual periods beginning after December 15, 2018. The effective date for resource providers involved in public markets is periods beginning after December 15, 2018. All other resource providers should apply the amendment to periods beginning after December 15, 2019. Early adoption is permitted. Although management has not concluded its review of this standards update, based on the nature of the Foundation's activities, it does not believe implementation will have a material effect on the financial statements.

**MASSACHUSETTS COLLEGE OF LIBERAL ARTS  
FOUNDATION, INC.**  
(a component unit of Massachusetts College of Liberal Arts)

**Notes to the Financial Statements**

**June 30, 2019 and 2018**

Note 3 - **Unconditional Promises to Give**

Unconditional promises to give are discounted at 5% and consist of the following at June 30,:

	<u>2019</u>	<u>2018</u>
Receivable in less than one year	\$ 518,706	\$ 546,245
Receivable in one to five years	2,287,843	2,189,112
Receivable in greater than five years	705,000	1,230,000
Less: discount to net present value	<u>683,916</u>	<u>840,305</u>
 Present value of unconditional promises to give	 2,827,633	 3,125,052
Less: current unconditional promises to give	<u>495,353</u>	<u>521,487</u>
 Unconditional Promises to Give, Net of Current Portion	 \$ <u>2,332,280</u>	 \$ <u>2,603,565</u>

Note 4 - **Fair Value Measurements**

Financial Accounting Standards Codification ("ASC") 820-10 establishes a framework for measuring fair value, which provides a hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The highest priority is assigned to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are described as follows:

Level 1	Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Foundation has the ability to access.
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**MASSACHUSETTS COLLEGE OF LIBERAL ARTS  
FOUNDATION, INC.**  
**(a component unit of Massachusetts College of Liberal Arts)**

**Notes to the Financial Statements**

**June 30, 2019 and 2018**

Note 4 - **Fair Value Measurements - Continued**

- |         |   |
|---------|---|
| Level 2 | Inputs to the valuation methodology include: <ul style="list-style-type: none"><li>• Quoted prices for similar assets or liabilities in active markets;</li><li>• Quoted prices for identical or similar assets or liabilities in inactive markets;</li><li>• Inputs other than quoted prices that are observable for the asset or liability; and</li><li>• Inputs that are derived principally from or, corroborated by, observable market data by correlation or other means.</li></ul> |
|---------|---|

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

- |         |   |
|---------|---|
| Level 3 | Inputs to the valuation methodology are unobservable and significant to the fair value measurement. |
|---------|---|

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in the methodologies used at June 30, 2019.

*Equities:* Valued at the closing price reported on the active market on which the individual securities are traded.

*Mutual Funds:* Valued at the net asset value ("NAV") of the shares held by the Foundation at year-end.

# MASSACHUSETTS COLLEGE OF LIBERAL ARTS FOUNDATION, INC.

(a component unit of Massachusetts College of Liberal Arts)

## Notes to the Financial Statements - Continued

June 30, 2019 and 2018

Note 4 - **Fair Value Measurements - Continued**

*Corporate bonds:* The fair value of corporate bonds is estimated using various techniques, which may consider recently executed transactions in securities of the issuer or comparable issuers, market price quotations (when observable), bond spreads, fundamental data relating to the issuer and credit default swap spreads adjusted for differences between cash and derivative instruments.

*Certificates of deposit:* Valued based upon interest accumulated at year-end.

The preceding methods described may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, although the Foundation believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

The following tables set forth by level the Foundation's assets measured on a recurring basis:

*Assets at Fair Value as of June 30, 2019*

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
Mutual funds:				
Fixed income funds	\$ 2,286,813	\$ -	\$ -	\$ 2,286,813
Other funds	5,407,282	-	-	5,407,282
Equities:				
Blended index funds	365,248	-	-	365,248
Other index funds	3,346,495	-	-	3,346,495
Corporate bonds	-	505,681	-	505,681
Certificates of deposit	1,006,411	-	-	1,006,411
Cash and equivalents	<u>66,189</u>	<u>-</u>	<u>-</u>	<u>66,189</u>
Total Assets at Fair Value	<u>\$ 12,478,438</u>	<u>\$ 505,681</u>	<u>\$ -</u>	<u>\$ 12,984,119</u>
Charitable gift annuity liability	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (29,073)</u>	<u>\$ (29,073)</u>

**MASSACHUSETTS COLLEGE OF LIBERAL ARTS  
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**(a component unit of Massachusetts College of Liberal Arts)**

**Notes to the Financial Statements - Continued**

**June 30, 2019 and 2018**

Note 4 - **Fair Value Measurements - Continued**

*Assets at Fair Value as of June 30, 2018*

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
Mutual funds:				
Fixed income funds	\$ 2,298,234	\$ -	\$ -	\$ 2,298,234
Other funds	5,519,697	-	-	5,519,697
Equities:				
Blended index funds	245,241	-	-	245,241
Other index funds	3,309,138	-	-	3,309,138
Certificates of deposit	991,704	-	-	991,704
Cash and equivalents	<u>36,263</u>	<u>-</u>	<u>-</u>	<u>36,263</u>
 Total Assets at Fair Value	 \$ <u>12,400,277</u>	 \$ <u>-</u>	 \$ <u>-</u>	 \$ <u>12,400,277</u>
 Charitable gift annuity liability	 \$ <u>-</u>	 <u>-</u>	 \$ <u>(31,323)</u>	 \$ <u>(31,323)</u>

Charitable Gift Annuity Liability

The Level 3 charitable gift annuity liability is valued using the income approach, in the form of present value using a payout rate of 4.50% as determined by the 2012 American Council on Gift Annuities ("ACGA") Table as of June 30, 2019 and 2018. The discount rate is the IRS published applicable federal rate. The following table sets forth a summary of changes in the fair value of the Foundation's Level 3 liability for the years ended December 31,:

	<u>2019</u>	<u>2018</u>
Balance, beginning of year	\$ <b>31,323</b>	\$ 33,574
Settlements	<u>2,250</u>	<u>2,251</u>
Balance, end of year	\$ <b><u>29,073</u></b>	\$ <u>31,323</u>

**MASSACHUSETTS COLLEGE OF LIBERAL ARTS  
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(a component unit of Massachusetts College of Liberal Arts)

**Notes to the Financial Statements - Continued**

**June 30, 2019 and 2018**

Note 5 - **Property and Equipment**

Property and equipment consist of the following at June 30,:

	<u>2019</u>	<u>2018</u>
Land	\$ 197,967	\$ 197,967
Buildings	1,454,495	1,454,495
Furniture and fixtures	21,344	21,344
Improvements	<u>1,407,404</u>	<u>1,343,573</u>
Total	<u>3,081,210</u>	<u>3,017,379</u>
 Less: accumulated depreciation	 <u>1,216,830</u>	 <u>1,147,265</u>
Land, Property and Equipment, net	 <u>\$ 1,864,380</u>	 <u>\$ 1,870,114</u>

Note 6 - **Related Party Transactions**

*Professional Fees*

A Foundation Director is an employee of the financial services company that manages the Foundation's investments and has issued a mortgage note to the Foundation. The Board of Directors is aware of the Director's relationship with the financial services company and excludes the Director from votes and discussions related to these matters. During the years ended June 30, 2019 and 2018, approximately \$62,000 and \$60,000, respectively, was paid for investment advisory services as well as approximately \$17,000 and \$18,000, respectively, was paid as interest on the mortgage note to the above related party.

*Due to Massachusetts College of Liberal Arts*

Due to Massachusetts College of Liberal Arts represents endowment funds held by the Foundation on behalf of the College, and amounts not yet distributed for scholarships and educational programs.

*Contributed Services Received from Personnel of an Affiliate*

The College provided accounting and development personnel to the Foundation without charge. During the years ended June 30, 2019 and 2018, the Foundation recognized revenue and related expense of \$91,496 and \$99,403, respectively, for contributed services received from the College based on the fair value of comparable services provided by third parties.

**MASSACHUSETTS COLLEGE OF LIBERAL ARTS  
FOUNDATION, INC.**  
(a component unit of Massachusetts College of Liberal Arts)

**Notes to the Financial Statements - Continued**

**June 30, 2019 and 2018**

Note 7 - **Long-Term Debt**

At June 30, long-term debt consists of the following:

	<u>2019</u>	<u>2018</u>
Mortgage note payable to MountainOne Bank, payable in monthly payments of \$4,269 including interest at 4.82% through March 2029. Secured by real property.	\$ <b>397,880</b>	\$ 430,168
Mortgage note payable to Greylock Federal Credit Union, payable in monthly payments of \$3,720 including interest at 5.75% through November 2023 at which a balloon payment of approximately \$170,000 is due. Interest is recalculated every three years at the Wall Street Journal prime rate plus .5% with the next recalculation being November 2021. The Foundation elected to make additional principal payments during 2019 of approximately \$19,000. The mortgage is secured by real property.	<u><b>303,055</b></u>	<u>352,175</u>
	<b>700,935</b>	782,343
Less: Current portion of long-term debt	<u><b>60,422</b></u>	<u>65,330</u>
Total Long-Term Debt, Net of Current Portion	<u><b>\$ 640,513</b></u>	<u>\$ 717,013</u>

Future principal payments subsequent to June 30, 2019 are as follows:

Years Ending <u>June 30,</u>	
2020	\$ 60,422
2021	63,739
2022	67,191
2023	70,832
2024	221,663
Thereafter	<u>217,088</u>
Total	<u>\$ 700,935</u>

# MASSACHUSETTS COLLEGE OF LIBERAL ARTS FOUNDATION, INC.

(a component unit of Massachusetts College of Liberal Arts)

## Notes to the Financial Statements - Continued

June 30, 2019 and 2018

Note 7 - **Long-Term Debt - Continued**

*Line of Credit*

The Foundation has revolving lines of credit, with two banks, that are not to exceed \$500,000 combined. The interest rate on the lines of credit is based on the prime rate (5.50% and 5.00% at June 30, 2019 and 2018, respectively). The Foundation has no debt related to these agreements at June 30, 2019 and 2018.

Interest expense incurred in connection with all debt obligations was \$34,398 and \$33,108 in 2019 and 2018, respectively.

Note 8- **Net Assets**

*Net Assets Without Restrictions*

Net assets without donor restrictions comprise the receipt of funds relating to activities the Foundation engages in that are not restricted in nature, and gains on endowed assets. Board-designated endowment funds are funds earmarked by the Foundation's Board to be invested to provide income for specific purposes including the library, seminars, and scholarships.

*Net Assets With Restrictions*

Net Assets with restrictions consist of the following at June 30,:

	<u>2019</u>	<u>2018</u>
Educational programs	\$ 9,791,538	\$ 9,216,073
Student scholarships	<u>6,668,607</u>	<u>6,578,146</u>
	<b><u>\$ 16,460,145</u></b>	<b><u>\$ 15,794,219</u></b>

Included in net assets with restrictions are certain net assets to be held in perpetuity. The purpose for these net assets for the years ended June 30, are as follows:

	<u>2019</u>	<u>2018</u>
Educational programs	\$ 7,713,258	\$ 7,587,820
Student scholarships	<u>5,244,636</u>	<u>5,195,877</u>
	<b><u>\$ 12,957,894</u></b>	<b><u>\$ 12,783,697</u></b>

# MASSACHUSETTS COLLEGE OF LIBERAL ARTS FOUNDATION, INC.

(a component unit of Massachusetts College of Liberal Arts)

## Notes to the Financial Statements - Continued

June 30, 2019 and 2018

Note 8- **Net Assets - Continued**

*Net Assets Released from Restrictions*

Net assets released from donor restrictions satisfying the purposes specified by the donors for the years ended June 30, are as follows:

	<u>2019</u>	<u>2018</u>
Educational programs	\$ <b>379,584</b>	\$ 708,826
Student scholarships	<u><b>411,480</b></u>	<u>409,017</u>
	<u><b>\$ 791,064</b></u>	<u>\$ 1,117,843</u>

Note 9 - **Endowment Net Assets**

Changes in endowment net assets for the years ended June 30, 2019 and 2018 are as follows:

	<u>Without Donor Restriction</u>	<u>With Donor Restriction</u>	<u>Total</u>
Endowment net assets, at June 30, 2017	\$ <b>724,153</b>	\$ <b>11,829,642</b>	\$ <b>12,553,795</b>
Investment return	61,582	922,857	1,054,046
Contributions	-	964,913	964,913
Amounts appropriated for expenditure	<u>(44,871)</u>	<u>(1,048,236)</u>	<u>(1,162,714)</u>
Endowment net assets, at June 30, 2018	<b>740,864</b>	<b>12,669,176</b>	<b>13,410,040</b>
Investment return	45,047	727,644	772,691
Contributions	-	960,168	960,168
Amounts appropriated for expenditure	<u>(32,778)</u>	<u>(724,466)</u>	<u>(757,244)</u>
Endowment net assets, at June 30, 2019	<u><b>\$ 753,133</b></u>	<u><b>\$ 13,632,522</b></u>	<u><b>\$ 14,385,655</b></u>

The balance held as endowment net assets consist of funds held as cash or investments. Contributions to the endowment include both current year revenues as well as collections on receivables from prior years.

# MASSACHUSETTS COLLEGE OF LIBERAL ARTS FOUNDATION, INC.

(a component unit of Massachusetts College of Liberal Arts)

## Notes to the Financial Statements - Continued

June 30, 2019 and 2018

### Note 10 - Concentrations, Risks and Uncertainties

#### Cash

From time to time, cash balances at financial banking institutions exceeded the federally insured limit. As discussed in Note 2, the Foundation has obtained specific depository insurance to mitigate the risks associated with funds deposited in excess of federally insured limits.

#### Investments

The Foundation invests in various investment securities. Investment securities are exposed to various risks such as interest rate, market and credit risks. The Foundation's holdings of equities, fixed-income funds, and certificates of deposit are held in a brokerage account with a national brokerage firm. These accounts are protected by the Securities Investor Protection Corporation ("SIPC"). In the event of broker-dealer failure, up to \$500,000 in these accounts will be protected from loss. The SIPC insurance does not protect against market losses on investments. The Foundation's investments in common pooled funds is not covered under SIPC insurance.

#### Contributions

The Foundation is dependent upon continued donor contributions. There is a risk to the extent these contributions are not renewed each year.

### Note 11 - Leases

The Foundation leases property to the Commonwealth of Massachusetts under a ten-year agreement expiring on September 30, 2027. Total rental revenue for the fiscal years ended 2019 and 2018 was approximately \$190,000. Future minimum rental revenue under the lease agreements are as follows:

Years Ending <u>June 30,</u>	
2020	\$ 189,632
2021	189,632
2022	189,632
2023	189,632
2024	189,632
Thereafter	<u>616,304</u>
Total	\$ <u>1,564,464</u>

# MASSACHUSETTS COLLEGE OF LIBERAL ARTS FOUNDATION, INC.

(a component unit of Massachusetts College of Liberal Arts)

## Notes to the Financial Statements - Continued

June 30, 2019 and 2018

Note 12 - **Supplemental Cash Flow Information**

During the years ended June 30, 2019 and 2018, the Foundation paid \$34,398 and \$33,108 for interest, respectively.

Note 14 - **Availability and Liquidity**

The following represents the Foundation's financial assets available to meet general expenditures within one year at June 30,:

	<u>2019</u>	<u>2018</u>
Financial assets at year-end:		
Current assets:		
Cash and equivalents	\$ 1,806,440	\$ 1,628,783
Investments	12,984,119	12,400,277
Unconditional promises to give	<u>495,353</u>	<u>521,487</u>
	<u>15,285,912</u>	<u>14,550,547</u>
Less: amounts not available to be used within one year:		
Board designated net assets	753,133	740,864
Net assets with donor restrictions	<u>16,460,145</u>	<u>15,794,219</u>
	<u>17,213,278</u>	<u>16,535,083</u>
Addback: Endowment drawdown for operations	208,960	210,049
Donor restricted net assets included as a non-current asset	<u>2,332,280</u>	<u>2,603,565</u>
	<u>2,541,240</u>	<u>2,813,614</u>
Financial assets available to meet general Expenditures within one year:	\$ <u>613,874</u>	\$ <u>829,078</u>

The Foundation reviews its cash position on a regular basis to ensure that adequate funds on hand to meet expenses. If funds are needed for expenses, management can liquidate its short-term investments or request the Board undesignate previously designated assets. The Foundation also has revolving lines of credit totaling \$500,000 which it could draw upon. In addition, management can review discretionary spending to meet certain cash needs. As of June 30, 2019 and 2018, management believes the Foundation has no liquidity issues.

**MASSACHUSETTS COLLEGE OF LIBERAL ARTS  
FOUNDATION, INC.**

**(a component unit of Massachusetts College of Liberal Arts)**

**Notes to the Financial Statements - Continued**

**June 30, 2019 and 2018**

Note 15 - **Management's Acceptance of Financial Statements**

Management has evaluated subsequent events through September 14, 2019, the date for which the financial statements were available for issuance. Management accepted the financial statements and did not identify any events subsequent to June 30, 2019 requiring disclosure in these financial statements.



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Directors of  
Massachusetts College of Liberal Arts Foundation, Inc.  
North Adams, Massachusetts

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Massachusetts College of Liberal Arts Foundation Inc. (a component unit of the Massachusetts College of Liberal Arts) (the "Foundation") as of, and for, the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise Foundation's basic financial statements, and have issued our report thereon dated September 14, 2019.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Foundation's internal control over financial reporting ("internal control") to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. Accordingly, we do not express an opinion on the effectiveness of the Foundation's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Foundation's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "O'Connor + Drew, P.C.".

**Certified Public Accountants**  
**Braintree, Massachusetts**

September 14, 2019