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**Minutes of the Meeting of the Massachusetts College of Liberal Arts
BOARD OF TRUSTEES**

Executive Committee

Tuesday, November 20, 2012

President's Office Conference Room

Members in attendance:

Steve Crowe, Chair
Jim Clemmer
Will Dudley
Buffy Lord

Members absent:

Tyler Fairbank

Others present:

Mary K. Grant, President
James Stakenas, Vice President of Administration and Finance
Charles Kimberling, Director of Facilities
Thomas Bernard, Clerk

The meeting was called to order at 11:06 a.m. by Trustee Crowe.

Campus Police Advisory Group Update

Director Charon updated the committee on the work that has been done to prepare for the arming of MCLA campus police officers. This has included updating departmental policies and procedures, screening and training officers, purchasing equipment, and upgrading the campus police headquarters to allow for secure storage of firearms when officers are not on duty. Following additional training, he will update the president. It is anticipated the president will authorize campus police officers will begin to carry firearms by the end of 2012.

Director Charon also noted that Framingham State University recently voted to arm their campus police officers, and that the officers already have begun carrying firearms in the course of their duties.

The director noted that a search is underway to hire a new campus police officer. This officer's screening, training, and preparation will be consistent with what has been provided to and expected of MCLA's current campus police officers.

Board Orientation and Board Development

The committee discussed plans for the Board Orientation to be held November 29th and 30th, as well as topics for consideration for a Board development session scheduled for February 2013.

FY 2014 Budget and Student Fees

Vice President Stakenas informed the committee that budget planning is underway for Fiscal Year 2014. Initial projections from the Board of Higher Education indicate that funding to support collective bargaining increases is expected to be included in the FY 14 budget.

With regard to the FY 13 budget, there are concerns that tax receipts that have been below projections may trigger a mid-year state budget. Vice President Stakenas is developing models for review with the president about how to manage such a cut should it come to pass.

Commencement

The president asked committee members to think about and share any recommendations they had of individuals to consider as honorary degree recipients at Commencement.

Adjournment

There being no further business to come before the Committee, the meeting was adjourned at 12:03 p.m.